



11th September 2019

Dear Parents/Carers,

At the beginning of the new school year it may be useful for you to have some reminders and information regarding daily routines and classroom organisation.

The beginning of the school day

- Staff are on duty on the playground from 8.50 a.m. Children should not be left at school before this time, however if you need to drop off your child earlier than this then Kids Club is available for which there is a charge.
- Parents and Carers of **Nursery** children must bring their child into the classroom to sign in. Please let us know their arrangements for the day.
- Please ensure you sign your **Nursery** child into every morning session they attend, including the time they will be collected. Please ensure you sign them out when collecting at lunchtime.
- **Reception** children may come into the classroom to self-register and then be encouraged to go outside before the bell is rung before 9.00 a.m. Please encourage your child to hang their own coat and bag up on their coat peg. We aim to encourage the **Reception** children to be independent and confident as soon as possible when coming into school each morning.
- Registration takes place at 9.00 a.m. After School Club and bus registers are also taken at the beginning of each morning. Please ensure your child understands the arrangements for going home, or please notify the office of any changes.

Snacks and Drinks

- Fresh fruit is provided to all **Nursery** children every morning and afternoon during snack time. The cost is 20 pence per day for either a morning or afternoon, or 40 pence if they stay all day. Free milk is provided.
- **Reception** children may bring a healthy snack to have during the morning break time. Free milk is provided for Reception children up until their 5th birthday. Fresh fruit is available free of charge during the afternoon session.
- It is always helpful to bring a named water bottle into school for your child. Your child will be encouraged to drink plenty of water during the day.

P.E.

Our P.E sessions will take place on Tuesday and Thursday afternoons when we are able to use the hall or go outdoors. Physical development is an important part of the curriculum and your child will take part in some form of physical activity on a daily basis. Our outdoor area provides children with the opportunity to practise skills of climbing, balancing and jumping. The children also enjoy playing on the bikes and scooters, and also the adventure playground. Please ensure that your child has a full P.E kit in school in a drawstring bag on their peg. **Please ensure that all items of clothing are clearly named!**

It would be helpful for your child to have a waterproof jacket and wellington boots in school. These can be left on their pegs so that the children can use them when needed for outdoor play.

Reading

The **Nursery** children will choose a library book to bring home to share with you. Please read through the story with them, talk about the story and draw a picture about it in the book which we provide.

The **Reception** children will be given a reading book to share with you at home. Reading books will be changed twice a week. Please bring reading books into school every day. It is useful for your child to have a school book bag which can be purchased from the school office. The individual support you give your child at home in reading is both invaluable and essential. Re reading of some books should be encouraged to help develop familiarity and confidence. Please add your comments in their blue reading record.

Homework

Reception children will be given letter sounds and key words to practise at home to reinforce the work taking place in the classroom.

Your child may bring any objects or books that are of particular interest to them on a Friday for 'Show and Tell' time, especially things associated with our topic work which will start with 'All About Me and My Family.' Please find an overview of this planning on the school website. Our planning is flexible and adaptable to meet the needs and interests of each child.

Key Person

Each child is allocated a 'Key Person' to ensure continuity of care and to help each child settle quickly, ensuring a smooth transition. The Key Person for our Nursery children is Julie. In Reception the Key Person will be the Class Teachers; Mrs Grayson and Mrs Butler. We aim to maintain a two way flow of information between Parents and ourselves. We currently use 'Tapestry' which is a secure online journal, recording the progress and achievements your child makes during their time with us in Class 1. We will be sending out further information about this system very soon.

We hope that you have found this information helpful. Please don't hesitate to ask if there is anything else you wish to know or if you have any concerns at all.

We are looking forward to working together with you and your child throughout the year.

Yours sincerely

Mrs Grayson, Mrs Butler and Julie
Class 1