



Dear Parents/Carers,

CASTLE CARROCK CHILDREN STARTING NURSERY

Our school is located in an idyllic environment, at the foot of the Pennine fells. We are a friendly, inclusive school with an experienced, enthusiastic staff, great facilities, and lovely children.

Early Years / Reception Profile

Enclosed is an admission to a LA Nursery form. Please complete with as much information as possible and return to school.

Also, it is useful for the reception staff to understand your child's needs and abilities to assist them to settle in. Enclosed is an Early Years Profile for you to complete with your child to help us with this process. Please return this to school along with the LA Nursery form before your child is due to start in the Nursery.

Dinners

Nursery children are most welcome to stay over lunch and have either a hot school meal or their own packed lunch. Please note that any time spent at school at lunchtime will, however, count towards your child's nursery hours. In an ideal world we would like all our children to have school dinners and ask that parents support us. We have a 3 week well balanced menu with all meals freshly prepared on site and great value at just £2.40 for a main course and sweet. A menu choice form is enclosed for your information

Whole School Life Use of Images & Going Off School Premises Form

Occasionally the children take part in activities or projects which require them to leave school premises and visit other buildings within the village of Castle Carrock. We require your permission to take your child/children off school premises.

During the whole school life of your child, there may be opportunities to publicise some of the activities that they would be involved in, this may involve filming or photographing children for use in local media and the school website.

Please note that both forms will last the duration of your child's time at school and can at any time be amended.

Pupil Data Collection Form

Within school we use the Scholar Pack system to record pupil/parent information and contact details, to enable us to contact you when needed and provide statistical information to the DfE (Dept for Education) electronically.

In particular, please include emergency contact details (**we would like at least three**), mobile phone numbers, work numbers and transport arrangements.

Breakfast Club & After School Club

Within the school, we have a very successful Breakfast and After School Club. The Breakfast Club runs from 8am to 8.50am and includes a breakfast. After School Club is from 3.15pm to 6pm and includes a snack. Please do speak to the school office to find out more information about costs and to book a place.

If you require further information, please do not hesitate to get in touch.

Yours sincerely

A handwritten signature in black ink that reads "R Stacey". The signature is written in a cursive style with a large initial 'R' and a long horizontal stroke at the end.

Rebecca Stacey
Headteacher